

Cobb County Public Library System

Gift Information Form

Staff: _____ Branch #: _____ Amount: _____ Date: _____

Money/Material Received: Check Cash
(Check one) Book Other: _____

Donation Type: Memorial Honorarium Other: _____

Book Plate Information:
(fill in or attach instructions) _____

Donor: _____

Letter of Acknowledgement: _____

City _____ State _____ ZIP _____

Instructions of Donor: _____

Comments: _____

Selection will be made by: _____

For Bookkeeping/Technical Operations/Selector Use Only

Bookkeeping: Check/Cash Received Check #: _____ Rec'd by: _____ Date: _____

Administration Acknowledgement Date: _____

Donor Letter Date: _____

Selector Selection Date: _____ Cart: _____

Tech Ops: Processed Date: _____



Cobb County...Expect the Best!

Cobb County Public Library System
Dream · Dare · Discover